



THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

(Set up by an Act of Parliament)

Kota (CIRC)

KOTA BRANCH OF THE CENTRAL INDIA REGIONAL COUNCIL OF THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

Address of the Branch: ICAI Bhawan, 65, New Grain Mandi, Kota – 324007 (Raj.).

NOTICE CALLING FOR SPECIAL GENERAL MEETING OF THE BRANCH

No. ELECTION/2025-2029

Date 04.02.2025

To,

All members of Kota Branch of Central India Regional Council

Dear Member,

Sub: Notice for Special General Meeting of the members of the Branch

This is to inform you that a Special General Meeting of the members of the Kota Branch of the Central India Regional Council will be held from 08:00 AM to 06:30 PM on 22nd February, 2025 (i.e., the Saturday) in the premises of the Branch **(ICAI Bhawan, 65, New Grain Mandi, Kota – 324007 (Raj))** for electing **7(Seven)** members of its Managing Committee for the term 2025-2029. The important dates relating to the above elections are as given below.

Those members, who are desirous of standing for said election may submit their nomination form duly filled in and signed by the Candidate and by the Proposer and Secunder (both of whom shall be entitled to vote in the said branch election) together with a (non-refundable) nomination fee of **Rs. 1000/-** by way of Demand Draft/Pay Order/Cheque drawn in favor of the **"Kota Branch of CIRC of ICAI"** and payable at **Kota**.

The nomination form duly filled in and signed should be submitted in a sealed cover addressed to **CA Lokesh Maheshwari** Returning Officer/Polling Officer at the above address of the Branch against an acknowledgement. The blank nomination form can be had from the said Returning Officer or from the undersigned or from the branch premises effective from **06th February, 2025 till 05:00 PM of 12th February, 2025, i.e. the last date of receipt of nominations.** The said nomination form is also available on the website of the Branch. (<https://www.kota-icai.org>).



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IMPORTANT DATES

1.	Last Date of receipt of nominations (at least 10 days before the date of polling)	12 th February, 2025
2.	Date of scrutiny of nominations (Within two days from last date of nominations)	14 th February, 2025
3.	Display of list of valid nominations on the Notice Board of the Branch (Date of scrutiny, i.e., date applicable for S.No. 2)	14 th February, 2025
4.	Last date for withdrawal of nominations (Two days from the date of display of valid list of nominations.)	16 th February, 2025 up to 04 PM
5.	Display of final list of nominations (after withdrawals, if any) (Within one day of last date of withdrawal)	17 th February, 2025
6.	Date of Election (if the nominations exceed more than the number of vacancies) (As per Schedule)	22 nd February, 2025
7.	Declaration of Result (As per Schedule)	As per Head Office

The election, if necessary, shall be held under the Single Transferable System of Voting.

Yours faithfully

(CA Rohit Patodi)

Note:

- (*) Full Address of the Branch should be given here. In case, the Special General Meeting is held outside the Branch premises, the full address of the venue should be given here. The notice should be sent in a mode which was followed by the branch in the past. However, the same should also be sent by e-mail to all the members of the branch and be also hosted on the website of the branch, besides pasting the same on the Notice Board of the Branch.