



THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

(Set up by an Act of Parliament)

Kota (CIRC)

ANNEXURE -II

NOTICE CALLING FOR SPECIAL GENERAL MEETING OF THE BRANCH

No. 02/2019

Date: 16/02/2019

To,

All members of Kota Branch of Central India Regional Council

Dear Member,

Sub: Notice for Special General Meeting of the members of its Branch

This is to inform you that the Special General Meeting of the members of the Kota Branch of the Central India Regional Council will be held from **9.00 AM to 6.00 PM** on **3rd March, 2019** (i.e., the Sunday) in the Branch premise at **"ICAI Bhavan", 65, New Grain Mandi, Kota-324007 (Rajasthan)** for electing **Seven** members of its Managing Committee for the term 2019 to 2022. The cut-off date to be reckoned for eligibility to vote and/or to stand for election to the Managing Committee of the Branch shall be immediately six months prior to the date of election. The important dates relating to the above elections are given below.

Those members, who are desirous of standing for said election may submit their nomination form duly filled in and signed by the Candidate and by the Proposer and Secunder (both of whom shall be entitled to vote in the said branch election) together with a (non-refundable) nomination fee of Rs. 25/- by way of Demand Draft/Pay Order/Cheque drawn in favour of the **"Kota Branch of CIRC of ICAI"** and payable **at Kota**.

The nomination form along with the annexures duly filled in should be submitted in a sealed cover addressed to **CA. Sanjay Khandelwal** Returning Officer/Polling Officer at the above address of the Branch against an acknowledgement. The blank nomination form can be had from the said Returning Officer or from the undersigned or from the branch premises effective from **18th February, 2019 till 5.00 PM of 20th February, 2019**, i.e. the last date of receipt of nominations. The said nomination form is also available on the website of the Branch. (**www.kota-icai.org**).

"ICAI Bhawan" 65 New Grain Mandi,
KOTA - 324007 (Rajasthan)

Sanjay Khandelwal

Phone : 0744-2365272
e-mail : kota@icai.org



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IMPORTANT DATES

1.	Last Date of receipt of nominations	20/02/2019
2.	Date of scrutiny of nominations	21/02/2019
3.	Display of list of valid nominations on the Notice Board of the Branch	21/02/2019
4.	Last date for withdrawal of nominations	23/02/2019 till 5 PM
5.	Display of final list of nominations (after withdrawals, if any)	23/02/2019
6.	Date of Election (if the nominations exceed more than the number of vacancies)	03/03/2019
7.	Declaration of Result	04/03/2019*

***Depending upon the situation of counting, the same may continue the next day as well.**

The election shall be held under the Single Transferable System of Voting by E voting or paper based ballot paper.

It may please be noted that there is change in the manner of recording preferences on the ballot paper, and Members are advised to mark their preferences only in Arabic numerals i.e. 1,2,3,4 and so on. Other modes of recording preferences on ballot paper, such as, Roman Numerals or in words (like I, II, III or One, Two, Three) have been discontinued and will be rendered invalid.

Yours faithfully


(CA Nitu Khandelwal)

Secretary of the Branch